



Institution for Secretarial Practices & Development

(A non-profit voluntary professional body of working secretaries)

480, Sector 10, Panchkula (Hr.)

website : www.inspireindia.com

94173-01480

Chairman

Lalit Mohan Bansal

0 94173 01480

Vice Chairman

Rajan Nanda

0 98146 37729

General Secretary,

Purshottam Mehta

0 98156 39769

Finance Secretary,

P.P. Pahwa

0 97803 64782

Auditor

S.K. Dhawan

098880 28880

Executive Council

Sukesh Kumar

Harminder Chawla

Anil Kumar Gupta

Pawan Chugh

Rajni Dhiman

A N Unnikrishanan

Naveen Sharma

18 August, 2011

Dear Member,

Annual Foundation Day Sunday, the 25th September, 2011

I am pleased to inform that INSPIRE is celebrating its Annual Foundation Day at **Punjab Kala Bhawan, Sector 16, Chandigarh on Sunday, the 25th September, 2011** exclusively for members of INSPIRE and their families.

You are cordially invited to join us along with your family members in the cultural evening. The cultural evening will be staged by both professional as well as artists from our own Inspire family.

Members are requested to confirm their participation by **Sunday, the 18th September, 2011** through the enclosed REPLY FORM to any of the Executive Member given in the Reply Form to enable us to make this evening comfortable and memorable.

Looking forward for your active participation.

Kind regards,

Sukesh Kumar,
Director – Community Services
0 98555 91249



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"Annual Foundation Day" **on Sunday, the 25th September, 2011**

REPLY FORM

To be sent to any of the following by **Sunday, the 18th September, 2011** :

Sr. No.	Name	Office Address	Tel. Office	Tel. Res.
1.	Sukesh Kumar sukeshkush@yahoo.co.in	C.S.I.O.	2651756 2642167	2570518 9855591249
2.	Anil Kumar Gupta akg@sclchd.co.in	S.C.L.	2237401-09 Extn.583	0160-2281001 9463962636
3.	S.K.Nair nairsksankarankutty@yahoo.co.in	P.U.	2534647 2542018	2782511
4.	Pawan Chugh pawanchugh2000@yahoo.co.in	Y.P.S.	2232850	2721074 9216944883

I confirm my participation at the **INSPIRE Annual Foundation** scheduled for 25th September, 2011 along with my following family members :

S.No.	Name	Organisation	Male/Female	Age
1.				
2.				
3.				
4.				
5.				

Signature : _____

Name : _____

Address : _____

Phone : Office _____ Res. _____

Date : _____ E-mail : _____



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18 August, 2011

Dear Member,

Annual Foundation Day Sunday, the 25th September, 2011

Entries from artists from the Inspire Family are invited to perform in the Annual Foundation Day to be held on 25th September, 2011 at Punjab Kala Bhawan, Sector 16, Chandigarh.

Committee has adopted the following criteria for inviting the entries :

- ❖ Entries are invited only for Mimicry, Mono Acting, Mime, Instrument Playing, Classical Dance, Performing Art (Acrobatics, Gymnastics, Martial Art), Hasya Vayang Kavita.
- ❖ Only above the age group of 7 years are eligible to participate.
- ❖ Time limit of maximum 4 – 5 minutes is permissible per performance.
- ❖ Participants will have to arrange all the required dress material, instruments or any other material at their own cost.
- ❖ If number of entries are received more, entries would be shortlisted by the three member Committee and only shortlisted entries would be allowed to perform.
- ❖ Mementoes and Certificates would be presented for each participation.
- ❖ **Last Date for receipt of entries is Saturday, 17th September, 2011. Entries received after the due date will not be entertained.**

Interested members of Inspire family can send in their entries to the following Executive Members of Inspire by due date :

1.	Shri Naveen Sharma	93160 34040 naveensharma70@yahoo.co.in
2.	Smt. Harminder Chawla	98556 11900 Herminderchawla@yahoo.in
3.	Smt. Rajni Dhiman	98144 99202 rjn_dhiman@yahoo.com

Kind regards,

Sukesh Kumar,
Director – Community Services
0 98555 91249